

## Sign In

1. Open a browser and enter the URL (web address) provided to you for online account management.  
*Example: <https://portal.momentumtelecom.com>*
2. Enter your Username (E.g.1234567890@mymtm.us) and Password credentials, as requested.  
*Use the [Forgot Password?](#) link to retrieve your information via email, as needed.*
3. Click the **Sign In** button and the My Cloud Services Portal opens.  
Once you have signed into the portal, all the tools you need to manage your features and account settings are right at your fingertips. If left idle for too long, the portal closes and brings you back to the Sign In page to keep your information safe.

## Portal Menu

- » **My Services** - Your Account Home Page/Dashboard.
- » **Support** - Find information and documentation here.
- » **Training** - Instant access to Momentum U where you can review helpful user guides, tips, and videos.

## My Services Dashboard Features

### Profile:

View/Edit your profile info - password, notification emails, temporary e911 location, and your directory information - right from here.

### Voicemail

Listen to and manage your voicemails, reset your voicemail PIN, manage greetings, edit your voicemail settings, even block callers - all from this section.

### Call Logs:

Quickly see your latest calls. This section displays your most recent call activity and offers tools to filter the information. Click [View all Call Logs & Details](#) to see and even export the details of up to 1000 of your calls over the past 90 days.

### Applications

Easy dashboard access to open the Sign in/Landing page of any add-on web services or applications on your account.

### Basic Features

Your On/Off feature settings are displayed right here for easy access, along with a link to [View All Features](#) so you can manage all of the voice services feature settings on your account.

**Jane Smith**

Second New Subsite Production  
Test Account 2  
Enterprise ID: [Redacted]

Portal Login Username: [Redacted]

E911 Address:  
880 Montclair RD STE 880  
BIRMINGHAM, AL 35213

880 Montclair RD STE 880  
BIRMINGHAM, AL 35213

[View Profile](#)

**Applications**

No applications are available.

**Voicemail 9**

Voicemail

Play	Phone	Date		
<input checked="" type="checkbox"/>	470.379.1432	8/14/2018 12:03 PM		
<input checked="" type="checkbox"/>	470.379.1432	8/14/2018 10:10 AM		
<input checked="" type="checkbox"/>	205.824.6817	7/23/2018 02:44 PM		
<input checked="" type="checkbox"/>	205.824.6817	7/23/2018 02:44 PM		
<input checked="" type="checkbox"/>	205.824.6817	7/23/2018 02:44 PM		

[Block | Delete](#)

[Voicemail Settings](#) [Manage Greetings](#)

[Reset Voicemail Pin](#)

**Call Logs 1234567890 (0001)**

Direction	Caller ID	Phone	Date	Time
In	WIRELESS CALLER	[Redacted]	2018-08-14	11:02:30 AM
Out	Voice Portal	[Redacted]	2018-08-14	11:02:30 AM
In	WIRELESS CALLER	[Redacted]	2018-08-14	9:09:50 AM
Out	Voice Portal	[Redacted]	2018-08-14	9:09:50 AM
In	Matt Warren	[Redacted]	2018-08-06	12:47:03 PM

[View All Call Logs & Details](#)

**Basic Features**

- Anonymous Call Rejection
- Caller ID
- Call Waiting
- Connected Line ID Restrictions
- Do Not Disturb  **Success!**
- Outbound Caller ID Block

[View All Features](#)

Support Training