

CALL FORWARDING SELECTIVE

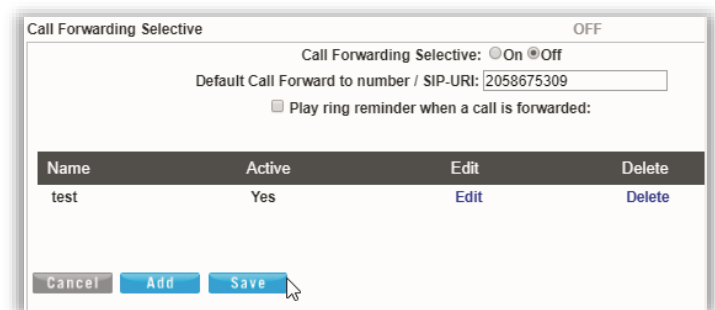
Voice Services users may have access to manage the Call Forwarding Selective service. This feature allows users to set up forwarding numbers, define criteria to trigger call forwarding to those numbers automatically, and to receive a reminder on your device whenever the feature is enabled and in use.

Access Call Forwarding Selective

1. Sign into the Voice Services Portal website and go to Settings (or click on the View All Features link in the Basic Features card in the Dashboard).
2. Scroll down to Call Forwarding Selective.
3. Click on the adjacent View/Edit drop-down arrow to begin.

Add a Call Forwarding Selective List

- 1. Click the **ON** to enable or **OFF** to disable (default).
- 2. Enter the **Default Call Forward to number** (10-digits, no spaces or special characters).
- 3. **Play ring reminder when a call is forwarded**



- 4. **Description:** Type a short description or title for review in lists.
- 5. **Forward To:** Select an option from the drop-down menu.
- 6. **Selected Time Schedule:** Select a Time Schedule using the drop-down menu.
- 7. **Calls From:** Select a list of numbers to forward to the default number.
 - 8. **Anonymous caller ID and Unavailable caller ID.** Click within the radial buttons to forward to the default number!
 - 9. **From Following:** Enter up to twelve (12) 10-digit numbers in the fields provided.
- 10. Click the **Save** button to submit the criteria and close the view.
- 11. **Optional:** Repeat these steps to create multiple lists with alternative numbers, schedules.

